

# Wilkes-Barre Housing Authority

## Agenda

Regular Meeting  
January 21, 2025  
12:00 PM

1) **Call the meeting to order:**

2) **Roll call:**

Christine Jensen, Vaughn Koter, Patricia Gazenski, Jay Delaney, Stanley Jackson

**Others Present:**

Judith Kosloski, Executive Director  
Joseph Pirillo, Deputy Executive Director  
Attorney Robert Gawlas

3) **Public Discussion:**

4) **Minutes of the previous meeting:**

Since all members received a copy of the minutes of the Regular meeting held on December 17, 2024, the Chair will entertain a motion to approve the minutes without reading (copy attached).

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

5) **Committee Reports:**

A) **Treasurer's Reports:** (copy attached)

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

B) **Bills:** (copy attached)

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

C) **Tenant Selection Report:** (copy attached)

6) **Public Housing:**

A. Consider a **Motion** to approve a contract by and between the Authority and the apparent responsible low bidder, Dunmore Roofing, for the East End Towers High Rise Roof Replacement Project. (See attached bid tabulation sheet.)

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

B. Consider a **Motion** to approve a contract by and between the Authority and the apparent responsible low bidder, EA Roofing, for the South View Manor High Rise Roof Replacement Project. (See attached bid tabulation sheet.)

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

C. Consider a **Motion** to approve a contract by and between the Authority and the apparent responsible low bidder, Monk HVAC, for the Boulevard Townhomes Hot Water Heater and Furnace Replacement Rebid Project. (See attached bid tabulation sheet.)

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

C. Consider a **Motion** to reject a contract by and between the Authority and the sole bidder, Spotts Brothers, for the Mineral Springs Village Hot Water Heater and Furnace Replacement Rebid Project. (See attached bid tabulation sheet.)

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

D. Accept the resignation of James Miller, Maintenance Mechanic I, following 27 years of service.

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

F. Recognize the unexpected passing of Susan Jones, Executive Secretary,  
following 2 ½ years of service.

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_

7) **General Authority Matters:**

8) **Adjournment:**

**Motion by** \_\_\_\_\_

**Seconded by** \_\_\_\_\_